

St. John's United Church of Christ

1415 Rising Sun Rd., PO Box E, Laurys Station, PA 18059

Pastor: Rev. James T. Gottwald

Telephone: 610-262-8061 Fax: 610-262-1394

Email: office@stjohnslaurys.org Website: www.stjohnslaurys.org

VOLUNTEER DRIVER FORM

Event Leader: Please complete event information on the form, and forward a copy to each Driver to complete. Copies of the completed forms should be retained by the Event Leader until the event concludes. Copies of the forms may be provided to the church office as well.

Driver: Please complete all fields and return to the Event Leader before the event begins.

Event Leader's Name: _____
Last First Middle

Event: _____

Destination: _____

Date: _____ Number of Passengers: _____

Driver's Name: _____
Last First Middle

Driver's License State _____ Number: _____

True False I have not had my Driver's License suspended or revoked within the last two (2) years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

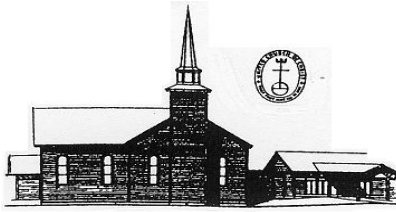
Liability Insurance Carrier & Policy #: _____

Mileage Start: _____

Mileage End: _____
(calculate total mileage for your records if you report on your personal income tax)

Driver's Signature Date

Event Leader's Signature Date



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Driver's Safety Checklist

Prior to starting the trip...

- Before entering the vehicle, walk around the vehicle and inspect its overall condition.
- Check condition of tires and if they are properly inflated.
- Look under the vehicle for any fluid leaks.
- Look behind the vehicle for any obstructions.
- Look under the hood for any loose wires or hoses. Check the levels of washer fluid, oil, transmission and power steering fluid.
- Start the vehicle. Have someone stand outside and test the lights, directionals and brake lights. Look for any broken lights.
- Test the brakes by putting the vehicle in gear while holding your foot on the brake. Test the parking brake by putting the vehicle in gear with the parking brake engaged.
- Test the horn, wipers, fans and defroster.
- Make sure you have unobstructed views of all windows and mirrors.
- If driving a bus, test the emergency door, buzzer and lights.
- Check that all seats have seatbelts and that they are in good condition and the passengers are using them. (Passengers in buses without seatbelts are excluded from this rule.)
- Do not exceed the maximum passenger limit for the vehicle.
- Vehicle should be maintained regularly and a maintenance schedule should be recorded.

Driving tips while on the road...

- Require all passengers to remain seated at all times and eliminate distracting activities.
- Monitor all gauges regularly.
- Listen for unusual noises.
- Be aware of changing driving conditions.
- If on a longer trip, make regular rest stops. Reaction time increases when a driver is tired or behind the wheel for an extended period.
- Have two qualified drivers for longer trips.
- Travel with a cellular phone and a list of emergency phone numbers.
- Obey posted speed limits.
- Use defensive driving skills: keep your eyes moving, be courteous to other drivers, use caution, plan ahead, maintain proper following distances, and be prepared for the unexpected.